



**Joint Notice of Training
Ramah Indirect Costs Class Action
Sponsored by the Ramah Class and the
National Business Center - Includes:
Revised Carryforward Schedule Templates**

- **Special Indirect Cost Rate Options**
 - Hands On
- **Group Participation**
- **Examples**

Training by Personnel from National Business Center and Experts and Counsel for the Class

To All Tribes & Organizations Contracting or Compacting for BIA Programs Under the Indian Self-Determination Act

Lodging Options

Albuquerque Holiday Inn Express
Historic Old Town
\$80 per night plus tax group rate
Deadline is April 21, 2009 or until full
Register early, space is limited
Must call hotel directly at (505)842-5000
Use code "Indirect Cost Training" for rate

DoubleTree Hotel Portland
1000 NE Multnomah, Portland, OR 97232
\$116 per night plus tax group rate
Deadline is April 30, 2009 or until full
Register early, space is limited
Call 1-800-996-0510
Use code "Indirect Cost Training" for rate

Hilton Minneapolis/St. Paul Airport Mall of America
3800 American Boulevard East
\$130 per night plus tax group rate
Deadline is June 1, 2009 or until full
Register early, space is limited
Call (952)-854-2100
Use code "Indirect Cost Training" for rate
Hotel has free shuttle to Mall of America

Registration and arrangements through the National Congress of American Indians. Please contact Annarae Steele at (202)464-8597 or asteele@ncai.org for more information.

www.ncai.org

Meeting Dates & Locations

May 13-14, 2009
Albuquerque, New Mexico
National Indian Programs Training Center
1011 Indian School Rd. NW
Albuquerque, NM 87104
2nd Floor Meeting Room
To Register: <http://guest.cvent.com>
Event Code: 6HNNL84GHA8 Capacity limited to 125 attendees
9:00am to 5:00pm

June 2-3, 2009
Portland, Oregon
NW Regional Center for Indian Affairs Bldg.
911 NE 11th Avenue
Portland, OR 97232
Meeting in Auditorium
To Register: <http://guest.cvent.com>
Event Code: 4GNF5B62J9V Capacity limited to 200 attendees
9:00am to 5:00pm

June 30-July 1, 2009
Minneapolis, Minnesota
Bishop Henry Whipple Federal Bldg.
1 Federal Drive
Fort Snelling, MN 55111
Room G110 GSA Conference Room
To Register: <http://guest.cvent.com>
Event Code: 42NFNCZJ3M4 Capacity limited to 100 attendees
9:00am to 5:00pm

**Must bring a valid I.D. to enter a Federal Building.
Space at each location is limited, so register early**

CONTACT INFORMATION

National Business Center

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CLASS CONTACTS

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BACKGROUND AND PURPOSE

THE RAMAH CLASS AND THE NATIONAL BUSINESS CENTER WILL PROVIDE TRAINING ON THE CHANGES TO THE CARRYFORWARD SCHEDULE TEMPLATES AND ON THE NEW PROCEDURES FOR SPECIAL INDIRECT COST RATES FOLLOWING A CLASS-WIDE SETTLEMENT ADOPTED IN AUGUST 2008.

TARGET PARTICIPANTS – TRIBAL FINANCE OFFICERS, AUDITORS AND PREPARERS OF TRIBAL IDC RATE PROPOSALS
SPACE LIMITED – ONLY TWO REGISTRANTS PER ORGANIZATION; ONLY ONE SESSION EACH

Through lecture and group exercises, participants will discuss:

- Background to the Settlement and Posture of the Ramah Class Action (to be addressed by Plaintiff's Counsel)
- Basic changes to Carryforward template: shortfall column, over-funded column, Carryforward calculation and footnotes
- Ways to optimize Carryforward calculations with more detailed accounting data supported with financial statements or post audit support
- Special rates and NBC examples for special rate proposals (2 or 3 rate options)
- Review special rate option examples and associated Carryforward templates and practice how to use them

There is no registration fee, but registered participants are responsible for their own travel, food, and lodging.

Because of space limitations:

(a) registration for and participation in these sessions will be on a first come, first serve space available basis.

(b) tribes or tribal organizations may send no more than 2 participants to a training session;

ONE TRAINING SESSION PER PARTICIPANT UNLESS SPACE IS AVAILABLE

(c) registrants must identify on behalf of what tribe or tribal organization they are registering. Only representatives of federally recognized Indian tribes or tribal organizations contracting with BIA under the ISDA and who have indirect cost rates established by NBC may attend. Tribes may designate an employee or an outside consultant or auditor as their representative to attend this training. NOTE: This conforms to the class definition in the PSA-III settlement, and while some other tribal organizations presently using the DCA rates may want to attend, space limitations compel that we focus on Ramah class members.

- A video of an entire training session and copies of all training materials will be created and posted on the following websites. Participants are encouraged to bring their lap tops to the session with downloads of the new templates and training materials. These materials are made available at no cost, and can also be downloaded from the following websites:

NBC website <http://www.aqd.nbc.gov/indirect/tribal.asp>

Ramah Class website <http://rncsettlement.com/>

NCAI website <http://www.ncai.org/Contract-Support.36.0.html>

BIA website <http://www.doi.gov/bia/>

Distribution of Training Materials: Provided on-site or Download in advance