



HUBZone, 8(a), WOSB, SDB, MBE, NMSDC  
GSA: GS-07F-0514N MOBIS: GS-10F-0058P



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## Organizational Efficiency through “Partnerships”



*I<sup>st</sup> Choice* “partners” with government agencies, the commercial business sector and the non-profit community to provide professional services in:

- Temporary and Contract Staffing
- Acquisition Support
- HR Staffing and Consulting
- Management Training and Professional Development
- Organizational Development

At *I<sup>st</sup> Choice* “partnership” is more than a word. It defines our commitment to establish a collaborative relationship and to measure success by the extent of our client’s operational improvement. We focus on providing cost-effective, efficient and innovative services that complement your business operation.

### Temporary/Contract Staffing

NAICS: 561110, 561310, 561320

Our staff augmentation services provide you with immediate access to a pool of highly-skilled professionals ready to support you in administrative, professional and technical positions. We respond immediately with resumes and candidates that are “job ready”.

### HR Staffing and Consulting

NAICS: 541611, 541612, 561410

*I<sup>st</sup> Choice* provides experienced HR professionals to support your organization in all aspects of HR management. From operational support to transitional programs, we provide expert consulting whether you need assistance to establish a human resource function or an extension of your human resource staff while utilizing Federal Acquisition Regulations and policy memorandums applicable to office procedures and contract administration.

### Acquisition Support

NAICS: 541611, 541990

*I<sup>st</sup> Choice* provides cradle-to-grave contract management and administration services. Our staff handles the development of agreements, proposals, RFP’s, and contract compliance programs and performs a full range of pre-award, award, and contract administration duties.

### Professional/Organizational Development

NAICS: 611430, 541612

*I<sup>st</sup> Choice* supports organizational change and development by indoctrinating and teaching employees about strategy, culture, leadership, management and professional job skills. We provide comprehensive services that integrate employee development initiatives with other organizational change and human resource endeavors. Our training programs provide knowledge and skill development in all areas of human resource development.

### Past Performance

*I<sup>st</sup> Choice* has provided national and international services to the following organizations:

USPTO, USDA, DOJ, Smithsonian Institute, DOT, State Department, FBI, NIH, VA, FDA, SBA, EPA  
GSA, IBB, Department of Treasury, NOAA, Selective Service, University of Maryland, Montgomery County Government, DC Water and Sewer Authority, Anteon, Verizon Wireless, Mega Communications

**Call today for immediate assistance with your requirements!**

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