

## Pre-Proposal Conference #2-November 7, 2008

### Pre-Proposal Conference

The Government will hold a pre-proposal conference. The Government highly recommends that offerors attend the pre-proposal conference; however, attendance is not a prerequisite for submitting a proposal. The purpose of the pre-proposal conference is to provide offerors information and clarification concerning the Government's objectives. At the Government's option, the Government will respond to solicitation questions either verbally at the conference or in writing following the conference.

### Pre-Proposal Conference Date, Time, and Location

<b>Date</b>	7 November 2008
<b>Time</b>	1:30 pm Eastern Time
<b>Registration Time</b>	1:00 pm Eastern Time
<b>Location</b>	USGS National Center 12201 Sunrise Valley Drive Reston, VA 20192

### Pre-Proposal Conference Procedures

#### Pre-Proposal Conference Attendance

The Government will notify offerors in the event of any time or date changes. Offerors planning to attend the pre-proposal conference shall notify the CO and CS via email using the following email format.

Please note, teleconference capabilities will be available to those who are interested in participating, but unable to attend. The logon and call in information will be provided to those who specifically request it with their intent to participate notification.

#### Pre-Proposal Conference Attendance Email Format

<b>To</b>	Ms. Sharon E. Hallinan – Contracting Officer Mr. Sheila Burks-Contract Specialist
<b>Email Address</b>	<a href="mailto:sharon.hallinan@aqd.nbc.gov">sharon.hallinan@aqd.nbc.gov</a> <a href="mailto:sheila.burks@aqd.nbc.gov">sheila.burks@aqd.nbc.gov</a>
<b>Email Subject Line</b>	Attendance of Military OneSource Pre-Proposal Conference, Solicitation #1406-04-08-RP-20652
<b>Other Specifications</b>	The offeror shall list the attendees' names, position titles, and organization. Please state whether participation will be in person or via teleconference.
<b>Notification Deadline</b>	5 November 2008, 3:00 pm Eastern Time